



**1 NATION  
TAX  
MARKET**

Sevottam Compliant



An IS 15700 certified Custom House

भारत सरकार **GOVERNMENT OF INDIA**  
वित्त मंत्रालय **MINISTRY OF FINANCE**  
राजस्व विभाग **DEPARTMENT OF REVENUE**  
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड

**CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS**

सीमा शुल्क आयुक्त का कार्यालय  
**OFFICE OF THE COMMISSIONER OF CUSTOMS**

सीमा शुल्क गृह, विल्लिंग्टन आईलैंड, कोच्चिन  
**CUSTOM HOUSE, WILLINGTON ISLAND, COCHIN-682009**

Website: [www.cochincustoms.gov.in](http://www.cochincustoms.gov.in)  
E-mail: [commr@cochincustoms.gov.in](mailto:commr@cochincustoms.gov.in)

Control Room: 0484-2666422  
Fax: 0484-2668468  
Ph: 0484-2666861-64/774/776

F. No. S-10/20/17-18/Lab Cus

Dated 10/07/2019

### TENDER NOTICE

#### “Tender for Supply of Books for Custom House Laboratory, Kochi”

The Chemical Examiner, Gr-I on behalf of Commissioner of Customs, Custom House, Willington Island, Cochin – 682009 invites Sealed Tenders (Open Single Bid System) from reputed parties/suppliers, engaged in the supply of providing books, on terms and conditions appended as per the below mentioned Tender Schedule.

#### TIME SCHEDULE FOR TENDER

Sl.No	Particulars	Date
1	Tender e-publish date	10/07/2019
2	Bid submission starts	11/07/2019
3	Bid submission ends	31/07/2019
4	Tender opening date	05/08/2019

#### Requirement:-

Supply of the books as mentioned in the Annexure –IV

#### 1. Tender Fee- There is no tender fee for this tender.

Interested suppliers may download the tender documents from the official website [www.cbec.gov.in](http://www.cbec.gov.in) and [www.cochincustoms.gov.in](http://www.cochincustoms.gov.in). The bids, complete in all respects should be

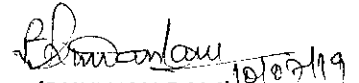
submitted "The Chemical Examiner,Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W.Island, Kochi-9" as per the tender schedule mentioned above.

The terms and conditions mentioned in Annexure-I shall form a part of the final contract.

For any clarification/help regarding this Tender Notice, bidders may contact Shri Bhuwan Ram, Chemical Examiner,Gr-I, Custom House, Kochi-9 on 0484-2666479/ or. chemicallaboratorycustoms@gmail.com

Enclosures:

- i) Annexure - I (Terms and conditions).
- ii) Annexure - II (Requirements for awarding Tender)
- iii) Annexure - III (Tender Acceptance Letter)
- iv) Annexure -IV (List of Books to be supplied)

  
(BHUVAN RAM)

Chemical Examiner,Gr-I

Annexure-I

TERMS & CONDITIONS

1. The tenderer shall be authorised dealer or bonafied publishers as on date
2. In case of supplier, he must possess an experience of three years of supplying books. In case of authorised dealer, he must be a dealer of the said company/brand for at least one year.
3. Tenderer should have completed at least three (03) similar type of supply or order satisfactorily with state/central government organisation or under taking (List of such orders should be enclosed).

The bidder should be free from all encumbrances and there shall not be any vigilance case/CBI case/Court Case pending against him and also should not be black listed by any Govt./Semi. Govt./Private institution .

4. The vender must have a valid PAN No. and a valid Bank Account in any of the Nationalised Banks/Scheduled Banks (In case of Ltd./Pt. Ltd/Partnership Firm, the PAN and Account shall be in the name of the Firm/Company and in case of Individual Ownership, the PAN and Account may be in the name of Owner).

5. The tenders shall be submitted "The Chemical Examiner,Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W.Island, Kochi-9", along with all the tender documents and the Tender Acceptance Letter duly signed in all the pages. The requirements for awarding tender are mentioned in Annexure-III. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly initialled by the bidder or his authorised signatory . In case of non-submission of copies of documents specified, such bids shall be summarily rejected. The offers submitted through any means other than in the tender document shall not be considered. No correspondence will be entertained in this matter. Bids without Earnest Money Deposit (EMD) or EMD exemption proof shall not be considered for Technical Evaluation and shall be rejected there itself (see para 6 of this notice).

**6. Earnest Money Deposit (EMD)/Bid Security:** Rs. 5,000/- (Rupees Five Thousand Only) shall required to be furnished by way of DD/Banker's Cheque issued by Nationalized/Scheduled Bank only in favour of "The Commissioner of Customs, Customs House Cochin" payable at Cochin. The Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises or Start-ups as recognized by the Department of Industrial Policy and promotion (DIPP) are exempted from furnishing EMD. The hard copy of DD/Banker's Cheque in original OR for claiming exemption from EMD, hard copy of self attested MoMSME certificate registered for manpower services, OR hard copy of self attested proof of being a start-up registered with DIPP should be attached with the tender document. Failing which automatically disqualify the bidder.

Final decision in this regard would be taken by Customs Laboratory, Cochin. The bidders should ensure that the document (EMD payment proof or exemption claim proof) should enclosed with the tender.

  
(BHUVAN RAM) 10/02/19

Chemical Examiner,Gr-I

7. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.

8. Interested suppliers may download the tender from the official website [www.cbec.gov.in](http://www.cbec.gov.in) and [www.cochincustoms.gov.in](http://www.cochincustoms.gov.in). The bids, complete in all respects should be submitted to **"The Chemical Examiner,Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W.Island, Kochi-9"** as per the tender schedule mentioned above.

9. The terms and conditions mentioned in above shall form a part of the final contract.

10. For any clarification/help regarding this Tender Notice, bidders may contact Shri. Bhuvan Ram, Chemical Examiner,Gr-I, Custom House, Kochi-9 on 0484-2666479/or [chemicallaboratorycustoms@gmail.com](mailto:chemicallaboratorycustoms@gmail.com).

11. The amounts quoted should be applicable for the period 01.08.2019 to 31.03.2020 and no request for enhancement will be entertained.

12. Payment to the supplier will be made through NEFT/RTGS mode of payment on submission of all the items in good conditions & presentation of the bill. TDS/TCS will be deducted at source as per the provisions of Income Tax Act/GST Act wherever applicable.

13. All damages caused by the personnel to the property of the Office, in connection with the supply, shall be recovered from the Supplier.

14. EMD of the successful bidder shall be returned after supplying the books in good conditions. EMDs of the unsuccessful bidders shall be returned after the expiry of bid validity period.

15. Any dispute arising out of the contract will be subjected to the Indian law and jurisdiction of the courts located in Ernakulum only.

16. Notwithstanding anything contained herein, this office reserves the right to cancel the tender procedure in whole or in part at any stage, without giving any notice or reasons whatsoever.

(BHUVAN RAM)  
Chemical Examiner,Gr-I

Annexure-II

**Requirements for awarding Tender for supply of books**

- 1 Particulars of DD/Banker's Cheque submitted as Bid Security (Earnest Money Deposit)\*
- 2 Name of the Firm/Company (in Block letters)\*
- 3 Name of the Authorized Signatory and Contact No.\*
- 4 Contact e-mail id for this tender\*
- 5 Year of incorporation/establishment of the firm/company\*
- 6 Full postal address (Head Office) with telephone no/fax and e-mail id\*
- 7 Name of the proprietor/partner(s)/director(s) with contact Nos. and address\*
- 8 Permanent Account Number (PAN) (Please attach self attested photocopy)\*
- 9 GST registration number (Please attach self attested photocopy of registration certificate)\*
- 10 Copy of GST returns for past one year (please attach photocopy)\*
- 11 Income Tax Return details for the last two years (please attach photocopy), if applicable
- 12 Duly registered address of the office of the firm/company with telephone no/fax and e-mail id\* (please attach photocopies of necessary documents)\*

Note 1: Items marked with \* are mandatory. Unduly filled technical bids shall be rejected.

Note 2: All the fields above are to be typed. Handwritten Technical Bid shall be rejected summarily.

Note 3: Dimensions of this annexure can be adjusted as per the requirement without tampering with the filled-in contents.

**Declaration:** I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I undersign that in case any deviation is found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorised Signatory with date .....

Name of the firm .....

Seal .....

**Annexure - III**

**(TENDER ACCEPTANCE LETTER)**

To

The Commissioner of Customs,  
Customs House, Willingdon Island,  
Cochin – 682009.

Sir,

Subject: Acceptance of Terms & Conditions of tender for Supply of Books.  
Tender Reference No: F. No. S-10/20/17-18/Lab Cus Dated 10/07/2019

**“Tender for Supply of Books” for Custom House Laboratory, KOchi for the year 2019-20”**

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned tender from the website(s) namely [www.cochincustoms.gov.in](http://www.cochincustoms.gov.in) or [www.cbic.gov.in](http://www.cbic.gov.in) as per your advertisement, given in the above-mentioned website(s).

2. I /We hereby certify that, I/We have read the entire terms and conditions of the tender documents and all other annexure, which form part of the tender document and signed on all the pages of the terms & conditions. I/We shall abide by the terms / conditions / clauses contained therein.

3. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) including corrigendum(s) (if any) in its totality / entirety.

4. I/We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.


5. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely

Name & Signature with stamp  
of Legal owner/Power of Attorney holder/Authorized Signatory

**LIST OF BOOKS REQUIRED FOR CUSTOM HOUSE LAB, KOCHI**

Sl.No	Name of Books	Name of Author
1	ENCYCLOPEDIA OF TEXTILES	TATA Mc GRAW HILL
2	IDENTIFICATION OF POLYMER	ROFF & SCOTT
3	INDUSTRIAL OIL & FATS PRODUCTS- ALL VOLUMES	BAILEY
4	USP – RECENT EDITION WITH CD & BOOKS	
5	BP – RECENT EDITION	
6	ESSENTIAL OILS	GUNTHER
7	ISOLATION & IDENTIFICATION OF ORGANIC COMPOUNTS	ECG CLERK
8	QUANTITATIVE INORGANIC CHEMICAL ANALYSIS	VOGEL
9	QUALITATIVE ORGANIC ANALYSIS	ALLENS
10	HAND BOOK OF TEXTILE TESTING SP 15	
11	CONDENSED CHEMICAL DICTIONARY (CCD) RECENT EDITION	
12	WEALTH OF INDIA – RECENT EDITION	
13	KIRK-OTHMER – ALL VOLUMES- RECENT EDITION	

  
27/06/19  
 भुवन राम BHUWAN RAM  
 रसायन परीक्षक ग्रेड-1  
 CHEMICAL EXAMINER GR-I